

## Are you an Internationally Trained Professional Looking to Start Your Career in Canada?

### Enhanced Language Training (ELT) for Professionals in Office Administration and Customer Service

-  **FREE, full time program**  
(Mon. – Fri. 9:00 am to 2:35 pm and Sat. 9:00 am to 3:30 pm)
-  **10 weeks of high level language and online training**  
(Office administration / customer service and Canadian workplace communication)
-  **11 sessions of computer skills upgrading**  
(MS Office Suite)
-  **Pre-employment preparation workshops, resumes critique networking opportunities and job search support**
-  **Exposure to a Canadian office administration / customer service work environment**

#### To be eligible you must:

- ✓ Be a permanent resident, or have received a letter from Citizenship and Immigration Canada informing you that you have been selected to become a permanent resident of Canada
- ✓ Have a minimum language level at Canadian Language Benchmark 6
- ✓ Intake interview and language assessment will be arranged to determine eligibility

**Toll-Free: 1-877-761-1155**

**If you call after 4:30 p.m.,  
please dial direct:**

**289-842-3151**



**Welcome Centre - Richmond Hill**  
South Hill Shopping Ctr, 9325 Yonge Street  
Richmond Hill, ON L4C 0A8  
Toll-free: 1-877-761-1155  
[www.welcomecentre.ca](http://www.welcomecentre.ca)

**York Region Transit Routes:**  
85 RUTHERFORD/16TH  
99 YONGE or VIVA BLUE

*Enhanced Language Training is delivered by COSTI Immigrant Services.  
Language and skills training enhances your chances of success. A variety of  
programs are now available to individuals and to employee groups at work.*

