

All the services you need... All in one place!

Settlement Services, Language Classes, Employment Supports, Accreditation Information ...and much more!

Are you an Internationally Trained Professional Looking to Start Your Career in Canada?

Enhanced Language Training (ELT) for Professionals in Office Administration and Customer Service

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FREE, full time program

(Mon. – Fri. 9:00 am to 2:35 pm and Sat. 9:00 am to 3:30 pm)

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10 weeks of high level language and online training

(Office administration / customer service and Canadian workplace communication)

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11 sessions of computer skills upgrading

(MS Office Suite)

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Pre-employment preparation workshops, resumes critique networking opportunities and job search support



Exposure to a Canadian office administration / customer service work environment

To be eligible you must:

- ✓ Be a permanent resident, or have received a letter from Citizenship and Immigration Canada informing you that you have been selected to become a permanent resident of Canada
- ✓ Have a minimum language level at Canadian Language Benchmark 6
- ✓ Intake interview and language assessment will be arranged to determine eligibility

Toll-Free: 1-877-761-1155

If you call after 4:30 p.m., please dial direct:

289-842-3151



Welcome Centre - Richmond Hill

South Hill Shopping Ctr, 9325 Yonge Street Richmond Hill, ON L4C 0A8 Toll-free: 1-877-761-1155

www.welcomecentre.ca

York Region Transit Routes: 85 RUTHERFORD/16TH 99 YONGE or VIVA BLUE

Enhanced Language Training is delivered by COSTI Immigrant Services. Language and skills training enhances your chances of success. A variety of programs are now available to individuals and to employee groups at work.



Funded by:

Financé par :



Welcome Centre Lead Agencies: COSTI Immigrant Services • Catholic Community Services of York Region • Centre for Immigrant and Community Services • Job Skills • Social Enterprise for Canada — in collaboration with other service providers.

Immigration, Refugees and Citizenship Canada